



New Title I A Coordinators' Cadre

February 21, 2018

Introductions & Logistics

- ❑ To submit a question during the call, send an email to sean.murphy@education.ky.gov.
- ❑ The webinar will be recorded and posted on the Title I web page.
- ❑ Responses to any follow-up questions will be emailed after the webinar.



Agenda for the Call

- ❑ Let's Rewind!
- ❑ Year-at-a-Glance: February
- ❑ Private Schools' Consultation Agreement
- ❑ Parent and Family Engagement
- ❑ Resources



Let's Rewind!

- Last month's call featured the following topics:
 - Year-at-a-Glance
 - Consolidated Monitoring Checklist
 - Private Schools and Equitable Services
 - Neglected and Delinquent



Year-at-a-Glance: February

- ❑ Collect signed Time and Effort records for staff who work on multiple cost objectives.
 - ❑ More information regarding Time and Effort was shared during [December's Title I Webinar](#).
- ❑ Submit requests to amend grants as needed.
 - ❑ Revisions to GMAP applications were due January 31st for both 2016-2017 and 2017-2018 applications. Consultants are currently in the process of reviewing and approving amended applications. Revised allocations mean applications need to be revised!
- ❑ Consult with appropriate LEA staff on comparability requirements (e.g., staff assignments, staff/student ratios, and per pupil expenditures) for the next school year.
 - ❑ Comparability is a requirement of the ESSA and of LEAs for the purpose of demonstrating that services provided in Title I served schools are comparable to those provided in non-Title I schools prior to the expenditure of Title I funds.



Private Schools Consultation Agreement

- ❑ During last month's webinar, we shared several key points regarding private schools and specifically noted that districts are required to annually offer equitable participation to each private school that has children from participating Title I, Part A attendance areas in Title I, Part A services.
 - ❑ As a reminder, the provisions for Equitable Services are found in Section 1117 of ESSA and included information regarding the following:
 - ❑ Proportionate Share
 - ❑ Consultation
 - ❑ Ombudsman
- ❑ An LEA must consult with private school officials to plan for the upcoming school year before it makes any decision that affects the opportunity of eligible private school children, their teachers, and their families to participate in Title I.



Consultation Agreement

- ❑ Consultation with private schools is likely on the horizon for your district in anticipation of next year's Title I program.
- ❑ Last year KDE made available a sample consultation agreement form that included the following required topics:
 - ❑ how the proportionate share of funds was determined,
 - ❑ whether services would be provided directly or through a separate government agency, consortium, entity, or third party contractor, and
 - ❑ when, including the approximate time of day, services would be provided.
- ❑ With regard to consultation, KDE has revised the form that districts used last year.



Consultation Agreement Updates

- ❑ The agreement form will be released in a few weeks and this will be communicated via newsletter and posted to the [Title I, Part A Documents and Resources webpage](#).
 - ❑ The form will be editable to accommodate your district's needs and the needs of the nonpublic institutions who elect to participate. The consultation agreement includes the following programs:
 - ❑ Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies
 - ❑ Title I, Part C: Education for Migratory Children
 - ❑ Title II, Part A: Supporting Effective Instruction
 - ❑ Title III, Part A: English Language Acquisition, Language Enhancement, and Academic Achievement Act
 - ❑ Title IV, Part A: Student Support Services, and
 - ❑ Title IV, Part B: 21st Century Community Learning Centers.
 - ❑ The agreement form that KDE makes available will be required of each LEA and the document must be uploaded into the GMAP Document Library.
 - ❑ Once we release the agreement, more instructions will be made available.
- ❑ KDE encourages you to *pause for now* before consulting with private schools until we have released the newly updated agreement.
 - ❑ If you have already consulted, hold on to the completed, signed form(s) until KDE provides instructions on submitting to the Ombudsman.



Consultation Reminders

- ❑ The written affirmation that consultation has occurred must provide the option for private school officials to indicate that such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children.
- ❑ The results of the agreement following consultation must be transmitted to the SEA's equitable services Ombudsman.
 - ❑ Once the form is posted, we will let you know how to transmit those agreements to KDE.



Ombudsman

❑ If you have any questions/concerns,
please direct those to the Ombudsman:

❑ Name: David Millanti

❑ Contact Information: kpso@education.ky.gov



Equitable Services

❑ Reminder: Obligation of Funds

- ❑ Funds allocated to an LEA for educational services and other benefits to eligible private school children, teachers and other educational personnel, and families must be obligated in the fiscal year for which the funds are received by the LEA.



Consolidated Monitoring Checklists

- During last month's webinar, we introduced two monitoring tools that KDE uses during consolidated monitoring and encouraged you to use those tools as a means of self-assessing the Title I, Part A programs in your district.
 - Within each of those checklists, careful consideration was given to Parent and Family Engagement.
 - Let's take a look at what KDE evaluates during monitoring at the district and school levels with regard to Parent and Family Engagement.



District Consolidated Monitoring Checklist

- ❑ Section VI of the Consolidated Checklist focuses on Parent and Family Engagement at the district level and asks districts to evaluate the following:
 - ❑ whether effective partnerships have been developed between parents and district/school staff and if those partnerships have been maintained
 - ❑ if there are meaningful opportunities for all parents to participate in the education of their children
- ❑ This is not an exhaustive list; however, you are encouraged to utilize the checklist to evaluate your district's parent and family engagement.



School Consolidated Monitoring Checklist

- ❑ Section III of the Consolidated Checklist focuses on Parent and Family Engagement at the school level and asks schools to evaluate the following:
 - ❑ whether student progress is regularly shared with parents
 - ❑ if parents and family members were involved in the planning, design, and implementation of the Title I, Part A program
- ❑ Again, this is not an exhaustive list; however, schools are also encouraged to utilize the checklist to evaluate their school's parent and family engagement.



Thinking Ahead

- ❑ Planning ahead for next year's parent and family engagement program is encouraged. While planning, keep in mind three core requirements of the Parent and Family Engagement program:
 - ❑ Parent and Family Engagement Policy
 - ❑ School and Family Compact
 - ❑ Annual Meeting



Parent and Family Engagement

- ❑ It is important to note that parent and family engagement is the participation of parents and families in regular, two-way communication that is meaningful and pertains to academics and other district/school activities.
 - ❑ Activities should encourage parents to play an integral role in the child's learning at home and school.
- ❑ All schools receiving Title I, Part A funds, both Schoolwide Programs and Targeted Assistance Programs, are required to include a parent and family engagement component in their plan.



Parent and Family Engagement Funds

- ❑ Any district with an allocation in excess of \$500,000 or more must set aside a minimum 1% of its allocation to carry out the required parent and family engagement activities.
- ❑ At least 90% of the funds set aside for parent and family engagement activities must be distributed to the schools.



Parent and Family Engagement Equitable Services to Private School Students

- ❑ From the proportionate share, in consultation with private school officials, reservations must be made for set-asides that include:
 - ❑ Parent and Family Engagement
 - ❑ Proportionate amount of 1% total Title I allocation



Parent and Family Engagement Policy

- ❑ Written policies required at both district and school levels [ESSA 1116(a)(2) and (b)(1)]
 - ❑ Developed jointly, agreed upon, and distributed to parents of participating children
 - ❑ Reviewed (and revised as needed) annually
 - ❑ Checklists available in Appendix I and Appendix N of the [Title I Handbook](#)
- ❑ The policy details the plans and goals that parents and school staff develop together.
 - ❑ The *what* of the district/school parent and family engagement program.



School-Family Compacts

- ❑ A written compact is required at the school level [ESSA 1116(d)]
 - ❑ Developed jointly, agreed upon, and distributed to parents of participating children
 - ❑ Reviewed (and revised as needed) annually
 - ❑ Checklists available in Appendix O of the [Title I Handbook](#)
- ❑ The compact explains what each party (school representative, parent, student) agrees to do in order to achieve the goals outlined in the policy
 - ❑ The *how* of the school's parent and family engagement program
- ❑ KDE requires school-family compacts be signed by all involved parties and kept on file at the school as documentation.
 - ❑ Sample compact language regarding the required signatures is available on page 28 of the [Title I Handbook](#)



Annual Meeting – School Level Requirement

- ❑ All Title I schools must convene an annual meeting, at a convenient time, and invite parents of participating children.
- ❑ The meeting should...
 - ❑ inform parents of their school's participation in Title I, Part A and
 - ❑ explain the requirements of the parent and family engagement statute and the parent's right to be involved.



Annual Evaluation – District and School Level Requirement

- ❑ The effectiveness of parent and family engagement policies and activities must be reviewed every year to determine whether:
 - ❑ The academic quality has improved
 - ❑ Parent/family participation has increased
 - ❑ Barriers exist that hinder greater participation by parents/families
 - ❑ Sample parent surveys and evaluation forms available in Appendices J, K, L, M of [Title I Handbook](#)
- ❑ Evaluation findings should be summarized and documented by the district/school.
- ❑ How the findings will be used to improve the parent and family engagement program must also be documented



Annual Evaluation Considerations

- ❑ When conducting school and district level evaluations, consider the following questions:
 - ❑ Is the format we are using accommodating to those parents and families without technology readily available?
 - ❑ Are we maximizing events where parents and families are already in attendance to boost the participation rate in the annual evaluation?
 - ❑ Have we provided the annual evaluation in a manner that eliminates language barriers?



Parents' Right to Know – District Requirement

- ❑ ESSA 1112(e)(1)(A) states that at the beginning of the school year, an LEA must notify the parents of each student attending a Title I school that the parents may request, and the LEA will provide the parents on request, information regarding the professional qualifications of the student's classroom teachers.
- ❑ A sample notification of right to request teacher qualifications letter is available in Appendix P of the [Title I Handbook](#).



Principles of Parent Engagement

❑ Shared Responsibility

- ❑ Schools and other community organizations share the responsibility to reach out to and engage families in meaningful ways.

❑ Continuous Support

- ❑ Families are committed to continuously supporting their children's learning and development throughout their years in school.

❑ Reinforced Learning

- ❑ Family engagement reinforces learning in multiple settings including learning at home.



KDE Resources

- ❑ KDE offers the following resources regarding Parent and Family Engagement:
 - ❑ [Title I, Part A Handbook](#)
 - ❑ [Sample Parent and Family Engagement Policy](#)
 - ❑ [Title I Parent and Family Engagement Reminders](#)
 - ❑ SBDM Training Module: [Family and Community Engagement](#)



Resources

- ❑ *GMAP Help for Current Pages*
- ❑ National Title I Association Conference
- ❑ Title I Handbook
- ❑ Equitable Services Non-Regulatory Guidance
- ❑ Every Student Succeeds Act



Next Month's Call

- ❑ March 21st 10:00 a.m. – 11:00 a.m.
Eastern Standard Time
- ❑ Email feedback and suggestions for
future calls to
title1reports@education.ky.gov.



Contact Information

For questions regarding today's webcast, please contact:

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